



Welcome to the 2025 Bucyrus Bratwurst Festival!

August 14, 15, 16

On the streets of downtown Bucyrus, Ohio

Requirements for vendors/concessions are as follows:

New Entry Procedure:

To streamline setup and improve traffic flow during festival preparation, assigned entry times will now be implemented.

- ▶ Vendors will be given specific times to enter the festival grounds based on their assigned location.
- ▶ Notification: Entry times will be sent via email prior to the festival.
- ▶ Acknowledgment Required: Vendors must confirm receipt of this email and confirm their attendance at the assigned time.

Failure to acknowledge the email or arrive at the designated time may result in delays or loss of the assigned location.

Application Process Updates:

1. Registration:

All vendors are required to register and pay online via [Eventeny](#).

- ▶ Non-refundable Down Payment: A \$100 deposit must be submitted with the application.
- ▶ Balance Due Date: Invoices for remaining balances will be issued and must be paid in full by August 1, 2025.
- ▶ Failure to pay the balance by August 1 will result in forfeiture of your reserved space, and a late fee will apply.

2. Payment Policy:

- ▶ Accepted Methods: Online payments through Eventeny.
- ▶ Payments made after August 1 must be completed by credit card and will incur a \$10/foot late fee.

3. Important Deadlines:

- ▶ June 1, 2025: Deadline for \$100 deposit and documents to retain your prior year's space.
- ▶ August 1, 2025: Deadline for full payment and all required documentation.

Vendor Requirements & Fees:

1. Space Fees:

- Display Booths (No food or merchandise sales): \$25/ft frontage (minimum 10 ft). After August 1: \$35/ft.
- Sales Booths (Food/Drink/Merchandise): \$30/ft frontage (minimum 10 ft). After August 1: \$40/ft.

Frontage measurements MUST include tongues, awnings, work areas, etc. Spaces exceeding 15 ft in depth (from the curb) are not permitted. Additional frontage needs at setup will require moving to an alternate location, with payment required before relocation.

2. Setup Details:

- Sidewalk Restrictions: No food preparation, coolers, condiment tables, or freezers are allowed on sidewalks. This will be strictly enforced.
- *Lemonade Stands:*
 - a. *Lemonade sales are restricted to vendors classified as lemonade-only stands.*
 - b. *Vendors selling food or other drinks are prohibited from selling lemonade.*
 - c. *This policy is strictly enforced to maintain fairness for dedicated lemonade vendors.*

3. Utilities & Hook-Up Fees:

- Electric: \$50 fee. Each unit must have a fuse box rated for their equipment and at least 100 ft of cable (in good condition). Depending on location, electric connections may require hardware, plugs, or cam-locks. **If you require multiple 110 volt plug ins, you must have your own 220 volt disconnect, as to not utilize multiple 110 outlets.**
- Water: \$20 fee. Each unit must use FDA-approved drinking water hoses (minimum 50 ft).

4. Cooking Requirements:

- Outdoor Cooking Areas: Must use tar paper liners under all food preparation areas.
- Grilling Areas: Must be fenced and include absorption mats.

Health, Safety & Insurance Requirements:

1. **Health Standards:**
 - Vendors must comply with Crawford County Health Department regulations.
 - Gray Water Disposal: A holding tank or hose connection to a gray water portal is required. No waste may be discarded into the gutter.
2. **Fire Safety:**
 - A fire extinguisher is required for all units (minimum 10 lb. BC for standard setups, 40 lb. BC for cooking operations).
 - Grease cooking setups must include a “K” class extinguisher.
3. **Insurance:**
 - Vendors must provide a \$1,000,000 liability insurance policy, naming Bratwurst Festival, Inc. as the certificate holder.
 - COI must cover August 14-18, 2025, and be uploaded during the application process on Eventeny.
4. **Tax Compliance:**

Vendors must include their State of Ohio Vendor’s License Number with the application in accordance with ORC section 5739.17.

Festival Policies:

1. **Hours of Operation:**
 - Vendors must operate from 11:00 AM to 11:00 PM daily. Early closure is not permitted and will result in exclusion from future festivals.
 - On Saturday night the power will be turned off at **midnight, no exceptions**, to allow extra time to clean and prep for travel. If you are hardwired into an electrical box, you **will not** be disconnected until this time. If you are in a cam box, you are free to disconnect and depart once the festival grounds close at 11:00 PM
2. **Menu Requirements:**
 - Menu descriptions must be submitted with applications. Any changes must be approved by the Concessions Chairman.
 - Bratwurst Policy: All bratwursts sold must be manufactured within Crawford County, Ohio. A sign (minimum size: 8.5” x 11”) with the manufacturer’s name/logo must be prominently displayed.
3. **Prohibited Items:**
 - No glass bottles, weapons, toy weapons, fireworks, or illegal items are permitted.
4. **Recycling & Waste:**
 - Used oil must be placed in sealed containers for recycling. Plastic and cardboard must be bagged and placed beside the unit for pickup (not on sidewalks).
5. **Setup Restrictions:**
 - Vendors may not move into the festival area until electrical and water connections are laid (typically Wednesday, August 13, between 3:00–5:00 PM). ***Please refer to the New Entry Process for details.**
 - All units must be set up by 10:00 AM on Thursday, August 14, 2025.

Cancellation Policy:

- ▶ Withdrawals before August 1: Refund of fees minus the \$100 deposit.
- ▶ Withdrawals after August 1: No refunds; however, the \$100 deposit will roll over to the following year.

Important Dates to Remember

June 1, 2025 – deadline for \$100 initial non-refundable deposit (to retain previous space) and documents required.

August 1, 2025 – deadline for remaining balance.

Failure to meet either of these required deadlines will result in forfeiture of any established location on the festival grounds. You will be placed in non-compliance status and added to the festival set-up when final payment is made. These rules will be strictly enforced. Payment is required as stated above or spot will be forfeited. We simply do not have the volunteers available to track you down during the festival, therefore payment must be sent ahead of time in accordance with these rules. We thank you in advance for your cooperation.